

Meeting Minutes
ST. JOHN THE BAPTIST SCHOOL BOARD COMMITTEE
Thursday, January 5, 2017
6:30pm Conference Room



St. John
THE Baptist
CATHOLIC SCHOOL

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- I. Call Meeting to Order
 - II. Opening Prayer – Amy
 - III. Acceptance of Agenda, Motion to accept agenda, Joel, Beth 2nd motion
 - IV. Acceptance of Minutes from November 3rd meeting, Joel motion to defer acceptance of minutes to next month
 - V. Principal's Report – Amy
 - Accreditation Report,
 - One of the only needed areas to address is the review of Mission Statement on an annual basis.
 - Report submitted to WRISA (Wisconsin Religious Independent Schools Accreditation)
 - Report expected in June with an anticipated Accreditation.
 - Moving forward – opportunities for staff retreats, additional data diving at grade levels.
 - Feasibility Vision for future areas of improvement – Enhanced Marketing, School Synergy, Curriculum offerings, Extra Curricular offerings, STEM labs.
 - VI. Pastoral Council Update – Joel
 - Updating documentation for Parish profile required for new priest request. This will be review and approved by Parish Council next week. Need to have ready for Arch Diocese by Jan 31st.
 - VII. Committee Reports
 - Home & School – provided to Amy by Laura
 - Information table at open house for Catholic Schools Week.
 - Teacher's Survey completed results not compiled at this time.
 - Laura will be Amy regarding Catholic Schools Week activities, i.e. cookie delivery, family night.
 - Laura will be meeting with Beth regarding walk/run involvement.
 - PR/Recruitment - Aron/Ben
 - Website in progress, building content.
 - Aron working on Catholic Schools Week – mailer sent out, Ad's in all three publications, added Case Studies to information folder.
 - Looking for a volunteer to ask/survey of why families are attending the open house.
 - Can we begin tracking the marketing initiatives and determine if they are working.
 - Long Range –Melissa

- Attended Parish Long Range Meeting in December, continued work on Parish Profile.
- Finance – Bill
 - Reviewed Financial Future Overview
 - Addressed tuition, scrip, parish involvement
 - Liaison in future for SJBSBC
 - Teacher Compensation catch up plan
 - Scrip changes
 - SJBSBC very pleased with amount of information shared and upcoming changes.
- Technology – Bill/Joel
 - Website Update
 - Clear Touch Representative at last meeting
 - Clear Touch or like technology will be available for hands on use at Auction
 - Request for Reverse Auction from the technology committee designating funds to this new technology- will review at next Auction meeting
 - Auction committee request for Technology committee for presentation at Auction regarding need and cost of Clear Touch Technology.
- Policy – Matt/Joel
 - No updates
- Auction – Melissa
 - Next meeting on Jan9th
 - Invitations mailed out this week
 - Increase ticket cost due to the overall increase in meal cost over many years
 - Discussion regarding process and how to develop candidates for 2019 auction, Importance of overall financial benefit of the continuation of auction and auction evolution in regards to needs of volunteers with varying areas of experience. Will add to agenda to discuss further in February or March School Board meeting.

VIII. Old Business

- Review Arch Policy regarding Multi-School Sports Participation. Amy Spoke to Brenda White at Arch Diocese regarding policy. Parents are available to make their own decision regarding which teams to participate in.

IX. New Business

- Bill, Ben, Amy reviewed visit to St. Francis Borgia, highlights below. Overall gained great insight on new ideas, and culture of a successful school.
- Every grade has 2 classrooms, regardless of class size
- Amenities, Library, Music room and STEM room, Bathroom locations etc.
- School Board changes – committee based Marketing/Enrollment, Finance, Technology, and Fundraising - 6 different fundraising activities overall.
- Very overall disciplined culture, example must apply to the school for admission.
- Annual Fund from Alumni/Parish

X. Closing Prayer –Father

XI. Adjournment