

**Meeting Minutes**  
**ST. JOHN THE BAPTIST SCHOOL BOARD COMMITTEE**  
**Thursday Oct. 6, 2016 6:30pm**  
**Conference Room**



Members Present: Principal Amy, Beth, Bill, Joel, Matt, Fr. Phil

Members Absent: Melissa Aron, Ben

Guests: Home and School President – Laura Garofalo, and Treasurer Trisha Arttus

Call Meeting to Order Time: 6:32

Opening Prayer – Fr. Phil

Acceptance of Agenda: Joel, 2<sup>nd</sup> Beth

Acceptance of Minutes from September meeting: Joel, 2<sup>nd</sup> Beth

**Principal's Report – Principal Amy**

- Written report for yearly LRP is signed and delivered
- Update on Accreditation meetings/Process
  - Will be here to validate what we are doing at SJB (Nov 8-10<sup>th</sup>)
  - Give suggestions, anything they see for LRP
  - Nov. 8<sup>th</sup> – Meet and greet with staff and School tour
  - Nov. 9<sup>th</sup> – Interviews/observations on SJBSBC (Matt, Joel, Bill), Families and Teachers
  - Nov 10<sup>th</sup> – Looking through evidence and discussion as a committee
  - Principal Amy should have a preliminary report later in the day on Nov. 10<sup>th</sup>
- Professional Development for Teachers
  - Guest Speakers on the topic of Student Engagement
  - Mast Assessment – Self assessment for the staff (School Improvement Plan)
  - Upcoming spiritual retreat with Staff
- Officially receiving Exemplary Recognition award from the Archdiocese (Nov. 14<sup>th</sup>)
- In process of working on School Improvement plan with teachers
  - More critical thinking activities with students
  - Working on computation – real life application
  - Religion – working on moral values, character traits, how to make better choices
- Explorers/STEAM program has began
  - Oct 11 @ 2:15 – Student presentation of projects (like a science fair)
- Tiny Tunes
  - Jen Erdly – Babies and Toddlers –
  - 13 families signed up
- Story Time
  - Every Tuesday at 10am
  - For babies and toddlers
  - Advertising in bulletin and local paper
- Visiting author
  - Thyra Heder
  - Discuss her writing and the importance of reading and writing

## **Pastoral Council Update – Joel**

- September meeting
  - Review of financial update for parish
  - Next meeting will be joint meeting between SJB and STA
  - Upcoming Town Hall Meetings at SJB and STA in the near future

## **Committee Reports**

### *PR/Recruitment - Matt/Aron/Beth*

- Aron attended Website meeting
- Very excited about the progress
- Look for additional information at the next meeting
- Sara Jarr is working on new photo's for slide show for auction

### *Long Range -Melissa*

- Joel – Melissa will be added to the strategic planing meetings of the parish

### *Finance – Bill*

- Tom Paul will be contacting Matt to get time on the November SJBSBC meeting
  - 30 minutes presentation
  - "Financial education" presentation for board members
- Year End financial reports – November meeting – Lisa following up with Jim Birenbaum

### *Technology – Bill/Joel*

- Website/Sun Graphics update – Meeting upcoming, Aron to attend from Marketing – Aron updated SJBSBC
- Ren Web update – Challenges, not what we were promised
- Tech monies for auction committee – could we emphasis a tech need for the fundraiser (like we did 4 years ago with the laptop cart
- Clear Touch presentation revisit – Will be demoed at our next meeting
- Revisit alignment of Tech Committee – Stay as a committee of the school board
- Discussed better segmentation of WIFI and passwords to have teachers and students on different levels of security so we don't have cross over of information

### *Policy – Matt/Joel*

- Wearable technology – No needed changes to policy at this time
- Home & School – how does H&S and SJBSBC interact, report
  - Still needs evaluation
  - Joel, Amy and Matt to discuss and work through
  - How do we increase the synergy of the 2 entities

### *Auction – Melissa/Bill/Aron*

- Letters in the mail – Save the date
- Setting up a special meeting for corporate/large donors
- Next meeting Oct. 19
- Still looking for additional volunteer's
- Move updates next month

## **Old Business**

- Home & School Update/Report
  - Introductions
  - Go over calendar set by H&S
    - Dances and Lock-in's
  - Discussed communication/Minutes/Synergy's
  - Discussed funding of H&S (fundraising, parish, other)
  - Discussion of past distribution of H&S funds
    - Discussed fundraising options (general ideation)
  - Continue to use WEEBLY site until school site is finished

## **New Business**

- Feasibility Study
  - Principal Amy summarized where we are as of today
  - She would like to set aside a large part of an upcoming meeting to go through this topic
    - 30-60 minutes
  - Discussed bringing more awareness to the school, building more relationships and camaraderie within the school and the parish
  - Question – do we need to re-evaluate original list from kick off meeting?
    - YES, this should be part of the 30-60 minutes meeting (prioritize and evaluate)

No other new business

Closing Prayer – Principal Amy

Adjournment: Joel, 2<sup>nd</sup> Beth

Time: 7:56

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\*\*\*Attendance by any interested parties is welcome at the open meetings of the School Board Committee. To be heard by the School Board Committee, please contact Matt Mooney ([matthewpmooney@frontier.com](mailto:matthewpmooney@frontier.com)) prior to the meeting to be added to the agenda