



St. John  
THE Baptist  
Catholic Church

## **St. John the Baptist Congregation 2017 Parish Profile**

### **SJB Mission Statement**

We, the faith community of St. John the Baptist Parish, believe that we are called daily to proclaim the good news of Jesus Christ: to learn, to share, and to live the message of Jesus. Guided by the Holy Spirit, we recognize that we are unique with diverse gifts from God and that we are to develop these gifts to nurture and strengthen our faith community.

### **1. Write a statement about the prevailing mood/atmosphere in the parish at this time.**

The parish enjoys a positive, energized environment with all the components of a vital parish community in place. School families provide a younger demographic and vibrancy with parishioners eager to provide time, treasure and talent to all aspects of the many comprehensive parish ministries. We are collaborative with our cluster parish, St. Thomas Aquinas, when the opportunity presents itself.

### **2. Highlight some of the important recent changes in the parish.**

- A Pastoral Associate/Director of Ministry (PA/DM) was recently added to our staff.
- Online contribution/donation capabilities are provided.
- We are currently updating our parish website and adding social media apps (anticipated completion – 1<sup>st</sup> quarter 2017).
- The Children's Liturgy of the Word was added during the Sunday Mass.
- Trustees of both parishes are meeting on a regular basis.

### **3. Write a statement about the immediate needs of the parish at this time.**

The trends in our parish are similar to parishes in the Archdiocese, particularly in declining Mass attendance, which is concerning. First and foremost, the parish needs a pastor/parish director who can instill a gentle reawakening and revitalization of both active and inactive parishioners through their leadership. Our parishioners are in need of a shepherd who will bring them together. It is best said in John 10:14, "...I know mine and mine know me,..."

### **4. What are the stated long-range goals and plans of the parish? If there are none, what do the staff/volunteers perceive to be the long-range goals of the parish?**

We are fortunate that our delineated strategies are improvements to be made off of a strong base. Each of the strategies is supported by current reserve funds necessary to launch and sustain program improvements.

#### **Financial**

Improve financial health of Parish. Accelerate growth of endowment fund and increase financial contributions from parish members.

### **Religious Education**

Expand and enhance religious education programming. Build strong Catholic Christian values with youth and adult parish members.

### **School**

Provide resources to ensure the continued academic growth of our student body. Develop personal and academic excellence of our student body in preparation for furthering education. Strive to increase student enrollment through various means emphasizing the value of faith based education.

### **Facilities**

Maintain facilities and environment of our church and school. Invest in required upkeep and facility improvement to maintain a first class parish and school.

### **Evangelization**

Expand Christian outreach (Evangelization) opportunities to parish members, non-practicing Catholics, and non-Catholics. Provide opportunities to enhance spiritual relationship with God for individuals outside of weekly Masses and provide a church home for everyone.

### **Personnel Development**

Build parish and school staff capabilities to support long range plan for church and school. Develop a process/program to hold parish and school employees accountable for performance and improve overall skill sets of our staff.

**5. Describe what makes you proud of your parish. What are you doing successfully in each of these areas? Also, include a statement of the kind of involvement that you believe is appropriate for the priest/parish director in each of these areas.**

### **OUR SCHOOL**

St. John the Baptist is one of the largest Catholic schools in the district offering academic excellence with a vision to send forth loving, concerned, educated students who integrate Catholic Christian values with their life experiences. SJB graduates routinely fall in the top 10% academic ranking of Plymouth High School students. We obtained successful accreditation and Exemplary Recognition in Mission and Catholic Identity this year.

It is very important that the priest/parish director be supportive, present and actively involved in individual classrooms, and become familiar with the student body to further enrich their spiritual development.

### **PRAYER AND WORSHIP**

Daily Mass, preceded by the Rosary, is offered on Monday, Tuesday and Thursday with Tuesday being a school Mass. Non-school day Mass attendance averages 50 to 75. The two weekend Masses are well attended with a seating capacity of 1,100. We are blessed with two adult choirs and a school choir to enhance our liturgies. Eucharistic Adoration is held every Monday from 4 to 8 p.m. Adoration is taught and made available to both the grade school and the public school Faith Formation classes. We provide a Sunday Children's Liturgy program for preschool age. We enjoy active participation from dedicated members in many roles of the ministries such as; sacristans, extraordinary ministers, lectors, ushers, etc.

The priest/parish director should encourage additional participation in all areas of prayer and worship such as Rosary for Life, weekly Adoration and any other prayer programs developed in our parish.

**CHRISTIAN FORMATION/EDUCATION: ADULT, FAMILY, CHILD, SCHOOL, SACRAMENTAL PREPARATION, ETC.**

Our Faith Formation staff and volunteers use an updated curriculum and emphasize community service projects to enhance our program. We offer youth group activities, adult and family seasonal programming (Advent and Lent) and mission trips, both in and out of our community. The school and formation program collaboratively prepare students for first Communion and reconciliation. We have introduced new opportunities for adult continuing faith formation and retreats. These popular programs cover a wide variety of topics, such as Prayer, Creed and Scripture. In addition, our PA/DM conducts RCIA classes and baptismal/marriage preparation. Our parish is blessed to currently have two young men attending seminary.

As in our school, our faith formation students would benefit from the consistency of the priest/parish director's presence in their classrooms, even leading some of the sessions. The parishioners welcome the leadership of the priest in Bible study, retreats, etc.

**HUMAN CONCERNS ACTIVITIES: SPECIAL GROUPS & PROJECTS, ETC.**

Many of our parishioners are involved in SJB ministries such as Bereavement, Prayer needs, Compassionate Hearts, Friends are Blessings, Caring Cab, Christian Women, Prayer Shawl and Respect Life. We are closely affiliated with Knights of Columbus and Saint Vincent de Paul. In addition, we support outreach programs such as, Plymouth Welcome Table, Plymouth Food Pantry, Rocky Knoll Health Care Facility, Safe Harbor Shelter, New Hope, Bridgeway and Beyond, Mary's Room and St. Ben's in Milwaukee.

The priest/parish director should support and promote additional activities, groups and projects.

**ADMINISTRATIVE SERVICES/FINANCE**

(including a list of paid staff and key volunteer assignments, parish organizations, etc.)

We have a strong administrative staff, very capable of managing the numerous administrative duties associated with a parish and school of our size. The parish is blessed with volunteers who share their professional expertise on the Pastoral and Finance Councils and School Board and in other specific volunteer roles. The parish is debt-free and has substantial reserved/restricted funds dedicated to future needs. Of particular note is a \$1.8 million endowment fund and a \$350,000 youth ministry/faith formation fund.

Paid parish administrative staff includes a director of administrative services, two office assistants, pastoral associate/director of ministries, maintenance manager, and part-time director of liturgy. Key volunteer staff includes trustees, previous trustees and strong Pastoral and Finance Councils and School Board. This strong paid and volunteer staff offers a pastor/parish director the attraction of a well-run organization.

The priest/parish director should support the existing strong administration, staff and volunteers.

## **EVANGELIZATION**

Our leadership is committed to continuing the established goals of evangelization as outlined by the Archdiocese with expanded Christian outreach opportunities to parish members, non-practicing Catholics, and non-Catholics. Our goal is to provide opportunities to enhance spiritual relationships with God outside of weekly Masses and to provide a church home for everyone. This has included speakers to share their experiences with our parishioners and the community at large to promote the good news of our Catholic faith. We provide specific Bible Study sessions as well as study sessions on various topics of Theology. We have a Church Library and Kiosk located in the church vestibule providing parishioners with additional audio, visual and reading material to expand their knowledge and deepen their faith. We are also supportive and actively involved with many human concerns special groups (see human concerns activities).

The priest/parish director should support and promote additional activities, groups and projects.

## **ECUMENISM**

We assist at the Plymouth Welcome Table (provides a hot evening meal and fellowship every Tuesday night in union with other local Christian parishes). We participate in St. Ben's in Milwaukee (supported by many churches and organizations) and provide support and financial aid to (SCIO), Sheboygan County Interfaith Organization. SCIO educates and advocates for social justice, dignity to improve the quality of life for all people. We collaborate with St. John Lutheran School working with their Principal and supporting each other's special programs and activities.

The priest/parish director should promote additional involvement in Ecumenism.

### **6. Describe the kinds and levels of collaboration with parishes in your cluster/district in which you are involved.**

At present time our trustees meet once a month with the St. Thomas Aquinas trustees and our shared temporary administrator. The areas of other collaboration include mission trips, Bereavement and Respect Life ministries. Both St. John the Baptist and St. Thomas Aquinas are evaluating how they can collaborate further while recognizing and maintaining their individual identities and needs. We have pastoral council members that attend and participate in our district meetings and report back to our council. See item #10 for additional information.

Additional collaboration within our cluster should be a priority.

### **7. List any ministries the parish is involved in or responsible for that are beyond the parish ministries, such as, Nursing Homes, Hospitals, Prisons, College Campuses, etc.**

Mass is offered once a month at Atrium Post Acute Care of Plymouth. The rosary is prayed and Communion distributed on Thursdays at the Rocky Knoll Health Center. In the course of standard ministries duties, sick calls and visits to parishioners in the many area nursing homes and care facilities are made.

**8. Is there a rectory available for the pastor/parish director to live if they would so choose? Describe the condition of the rectory and its space (i.e. one or two bedrooms, kitchen facilities, etc.).**

The rectory is a well built and maintained 1,907 sq. ft. ranch constructed in 2003 with a kitchen, dining room, living room, den(home office), two bedrooms, two full baths, laundry room and a two + car attached garage on a corner lot across the street from our school which is attached to our church sanctuary.

**9. Clearly state your parish's levels of compliance in these areas:**

- . Payment of your annual Archdiocesan Assessment – timely
- . Payment of employee parish pension – timely
- . Payment of the priest pensions - timely
- . Payment of insurance (liability) premiums – timely
- . Training of employees and volunteers for the Safe Environment program – timely and complete
- . Have you conducted the parent sessions on safe environment? – timely and complete
- . Safe environment training for children and youth – timely and complete
- . Have you completed the required background checks for employees and volunteers? – timely and complete

**10. What other observations or comments would you like to share with the Priest Placement Board?**

The two clustered parishes of St. John the Baptist and St. Thomas Aquinas are striving to work collaboratively to strengthen and enrich the local Catholic Church, realizing that with one future pastor/parish director, the parishes are made up of many differences in size, talents, treasures, staff, campus, and demands. Separately wishing to retain our own parish heritages and priorities, we, after thoughtful discernment, are determined to collaborate, when agreeable, in future endeavors to ease the administrative burden of the pastor/parish director and for the benefit of the greater good of the faith communities of both parishes.

**11. List the names and the titles of the persons who prepared this profile:**

Multiple sourcing, including:

Lisa Schoneman, Director of Administrative Services  
Roseanne Krueger, Pastoral Associate/Director of Ministries  
Bill Barbieur & Don Sager, Trustee's  
Members of the Pastoral Council  
Amy Nelson, School Principal  
Erin Gross, Director of Faith Formation  
Katie Kleiber & Mary Ditter, Parish Office Assistants

**12. Please attach a one page copy of the most recently approved budget (e.g. as published to parishioners). Do not send us extensive budget details.**

**St. John the Baptist Fiscal Year Budget 2016 – 2017**

**INCOME**

Envelops & Offertory	\$745,000
Parish, School & Faith Formation Donations	\$231,500
Tuition & Program Fees	\$385,000
Fund Raising Activities & Other Revenue	\$237,000
<b>TOTAL INCOME</b>	<b>\$1,598,500</b>

**EXPENSES**

Salaries & Benefits	\$1,194,616
Supplies & Purchased Services	\$104,800
Book, Instructional Material & Technology	\$77,250
Utilities	\$65,800
Building & Grounds Maintenance & Supplies	\$75,000
Other Expenses	\$74,150
<b>TOTAL EXPENSES</b>	<b>\$1,591,616</b>

**NET INCOME** **\$6,884**